



U.S. Department of Justice

Federal Bureau of Prisons

Federal Correctional Institution

Forrest City, AR 72335

January 17, 2006

MEMORANDUM OF UNDERSTANDING

It is agreed that staff, other than Facilities staff, will be tasked with supervising emergency inmate work crews when the work can be accomplished with the tools located in the Control Centers, Message Center, or Lieutenants' Offices. Facilities Department shops will not be accessed to retrieve equipment or specialized tools in the absence of a Facilities staff member.

Technical work will not be performed by untrained staff nor will untrained staff be tasked with supervising emergency inmate crews performing technical emergency work. Non-facilities staff will not be considered trained in a technical area based on prior work history, experience, etc. If a non-Facilities staff member believes a hazardous condition exist, Management on duty will be notified immediately, the area secured, and Facilities staff will be notified. Agreed upon overtime procedures will be followed for the assignment of overtime for Facilities Department staff if the emergency occurs during other than regularly scheduled work hours.

At no time will inmates and non-Facilities Staff be asked to respond to emergency repairs in either Powerhouse or electrical rooms where possible hazards are present.


Shon Foreman, President, Local 922

Date: 1/17/2006


Amy Carlton, LMR Chairman

Date: 1/17/2006