



NATIONAL ARCHIVES AND RECORDS ADMINISTRATION COUNCIL CONSTITUTION C-260

PREAMBLE

For the purpose of promoting unity of action in all matters affecting the mutual interest of governmental civilian employees in general and for the improvement of government service, we as employees of the United States Government, do hereby adopt this constitution and by-laws.

ARTICLE I

NAME

Section 1. This council shall be known as the Council of National Archives and Records Administration Locals, C-260, of the American Federation of Government Employees.

Section 2. The headquarters of the Council shall be the National Archives at College Park, Maryland, USA.

ARTICLE II

PURPOSE

Section 1. This Council is constituted to forward, in every way possible: constructive approaches and solutions to problems seen or presented by the membership for its mutual benefit, aid and protection; to make known to the proper authorities, including the Congress of the United States, constructive criticism of or appeals of policies, procedures, or actions which appear unjust and/or unsound; and to cover legislative, educational, organizational, or grievance fields at any level except the local level. The

principal activity of the Council is bargaining on matters that are national in scope or matters that stretch across one or more member locals.

Section 2. This Council does not advocate the overthrow of the constitutional form of government of the United States, and is not subject to corrupt influences, or influences opposed to basic democratic principles.

ARTICLE III

NON-DISCRIMINATION

Section 1. This Council does not discriminate with regard to membership because of race, color, national origin, sex, age, disability, status as a covered veteran in accordance with federal laws, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, matriculation, political affiliation, or retaliation for participation in the complaint process concerning such discrimination.

ARTICLE IV

CONTROLLING PROVISIONS

Section 1. This council subscribes to the provisions of all applicable laws and regulations. This council is not sponsored by any government agency.

Section 2. This constitution shall not be inconsistent with the AFGE National Constitution. Should any provision of this constitution conflict with the AFGE National Constitution, the AFGE National Constitution shall prevail.

Section 3. Consistent with the AFGE National Constitution, the Council President shall ensure compliance with all provisions of this constitution.

ARTICLE V

REPORTING AND FINANCIAL REQUIREMENTS

Section 1. This council shall comply with the reporting requirements of all applicable laws and regulations.

- (a) This council will comply with Department of Labor regulations (submission of LM Report and constitution and by-Laws).
- (b) This council will comply with Internal Revenue Service regulations (submission of Form 990 for the preceding year).
- (c) A copy of the above forms will be provided the National Secretary-Treasurer.

(d) A monthly financial report shall be sent to each Local President and/or on-site representative and council executive board member by the council Treasurer.

(e) This council subscribes to the provisions of Public Law (PL)95-454, where applicable.

Section 2. An annual audit report will be submitted to the National Office on the required AFGE form.

Section 3. All representatives or employees of the council who handle funds or property thereof shall be bonded in accordance with PL 95-454 and regulations issued by the Assistant Secretary of Labor pursuant thereto. The AFGE National Office will negotiate for bond coverage in the minimum amount of \$5,000.00. The Council will pay the annual premium. The AFGE National shall be notified of any need to increase this coverage.

Section 4. Copies of all official publications will be submitted to the National Office at time of publication.

ARTICLE VI

MEMBERSHIP

Section 1. All locals in good standing with AFGE whose membership includes NARA employees shall be eligible for membership in this council.

(a) Such locals shall be required to affiliate with this council. A four (4) month grace period shall be given for locals to join from the date of exclusive recognition.

Section 2. Representation in the Council shall be by delegates elected in accordance with this and the member Locals' constitutions, and duly certified to the Treasurer of the Council.

(a) Locals having a membership of 100 or less shall be entitled to one (1) delegate; 101-200, two (2) delegates; 201-300, three (3) delegates; 301-400, four (4) delegates; 401 or more, five (5) delegates. Only National Archives and Records Administration (NARA) employees or retiree members are counted when determining delegate and voting strengths.

(c) Official AFGE Credential Forms will be issued to delegates and alternates, elected by secret ballot vote, for attendance at council meetings and conventions. Credentials will be properly executed by member locals. Locals will be furnished by the Council Treasurer as many packet forms as is necessary. The completed credential forms (the original and all copies) are to be returned to the Council Treasurer. The Council Treasurer will validate one (1) copy and return it to the delegate/alternate.

(d) Proxy delegates will only be permitted when it is not feasible for a Local to send a delegate. However, no delegate may carry more than two (2) proxies.

(f) Alternate delegates shall be inconspicuously seated apart from the main assembly, to avoid confusion. They may take part in the discussion, but may not vote. When an alternate delegate must act in the absence of the authorized delegate, the alternate must be properly seated by Council Treasurer.

ARTICLE VII

REVENUE

Section 1. Dues to this council shall be twenty-five (25) percent of the amount paid to AFGE as per capita tax for an

active member of a non-death benefit local, and council dues shall be payable when due.

(a) Any local failing to pay the monthly AFGE per capita and the council dues as required shall be notified by the council Treasurer's monthly financial report, and delinquent locals shall be subject to the same penalties as failure to pay per capita tax to the Federation.

(b) A suspended local may be reinstated for full membership in the council upon payment of all arrearages, including becoming in good standing with the national as well as the council in all back payments for per capita tax, dues, loan payments as scheduled, and any outstanding expenses owed the council.

Section 2. All receipts, checks and cash disbursements shall be properly recorded and accounted for in the financial records of this council. The Treasurer shall sign and the President shall countersign checks covering proper expenditures for the council. In the absence of either of these officers, the Executive Vice President shall sign.

Section 3. Books, records and financial accounts of this council shall be open to inspection at all times to the National President and the National Secretary-Treasurer or their duly designated representatives and to authorized and accredited representatives of this council.

ARTICLE VIII

OFFICERS: QUALIFICATION AND ELECTIONS

Section 1. The elective officers of this Council shall constitute the Executive Committee and shall consist of the President, Executive Vice President, Secretary, and Treasurer, Vice President Eastern Region, Vice President Central Region, Vice President Western Region.

(a) Regional Vice Presidents shall be elected by locals residing within their respective region.

Section 2. The term of office shall be for three (3) years or the balance of the unexpired term; provided, however, any Region- a1 Vice President who shall be elected from a particular region as provided in Section 8 of this Article, who does at any time remove his/her residence from the region in which he/she was elected, shall automatically forfeit said office and the vacancy shall be filled in accordance with the provisions of sub-section 8(b) of this article.

Section 3. To be qualified as a candidate for Council office, a ~~member~~-candidate must: have been a member of an AFGE Local for at least one year immediately preceding the closing of the nomination process; be a member in good standing of a Local affiliated with Council 260; be a National Archives and Records Administration employee (excluding Regional Vice Presidents); and must not be a member ~~in~~-of any labor organization not affiliated with the AFL-CIO.

Section 4. No person identified with any corrupt influences or who is affiliated with totalitarian movements may serve as an officer of this council.

Section 5. Council officers shall be nominated and elected in accordance with the applicable provisions of the AFGE National Constitution.

Section 6. For the election of Council officers, each eligible member Local in good standing shall be entitled to one (1) vote per Local member based on the most recent calculation of membership strength. Membership strength will be computed as the average number of paid members for the twelve (12) month period ending with the month before the convention or meeting; or in the case of a special meeting, membership strength will be computed as the average number of paid members for a twelve (12) month period ending with the month prior to the ~~President's~~ call for the special meeting; provided, however, that for newly-organized Locals, membership strength will be computed as the average number of paid members for the months since the new Local was organized. Only National Archives and Records Administration (NARA) employees or retiree members are counted when determining voting strengths.

Section 7. Council officers shall be elected triennially, by secret ballot by majority vote of the delegates voting.

(a) At the triennial election each delegate at the meeting shall be entitled to cast a proportionate share of the vote of his/her local. With the concurrence of the entire delegation from a local, a single delegate may cast all votes to which that local is entitled.

(b) In the case of a vacancy in the office of President, the Executive Vice President shall fill the office for the balance of the unexpired term.

(c) In case of a vacancy in the office of Secretary, Treasurer, or Executive Vice President, the Executive Committee shall appoint a replacement officer fill the unexpired term of said official(s). The replacement officer must meet the requirements for a candidate for office as specified elsewhere in this document.

Section 8. The Regional Vice Presidents shall be elected triennially beginning in 1989, by secret ballot by majority vote of the delegates from the locals within that region.

(a) For the triennial election, delegates from the locals in good standing within each of the regions shall meet in a regional caucus held at the site of the council meeting, prior to or during the meeting, but prior to the installation of council officers. Each delegate at the regional caucus shall be entitled to cast a proportionate share of the vote of his/her local; with the concurrence of the entire delegation from a local, a single delegate may cast all of the votes to which that local is entitled.

(b) In the case of a vacancy in the office of Regional Vice President, the President shall immediately notify the Secretary whether to issue a call for a regional caucus or to issue a mail ballot for the purpose of filling the vacancy. The election will consist of delegates from the locals in good standing within the region where the vacancy exists. The election will be by secret ballot by majority vote of the delegates present or voting by mail ballot.

(c) In regions where there is one local the elected president of the local in that region shall be the Regional Vice President.

Each delegate shall be entitled to cast a proportionate share of the total vote to which his/her local is entitled by the provisions of Section 6 of this Article; when elections are held at a caucus, and with the concurrence of the entire delegation from a local, a single delegate may cast all votes to which the local is entitled.

ARTICLE IX

DUTIES OF OFFICERS

Section 1. The President shall function as the presiding officer of the council and shall exercise supervision of the council, subject to the approval of the Executive Committee. In accordance with the mandates of the council, additional duties of the President shall be to plan and pursue policies which will promote the welfare of the council; to keep the membership fully advised of his/her activities; to preside at council meetings and meetings of the Executive Committee; to sign all documents pertaining to his/her office. The President shall have the authority to hire and fire employees of the council for cause.

Section 2. The Executive Vice President shall preside at any council meeting from which the President is absent. In the absence of both, the delegates may elect a temporary chairperson for the meeting. The Executive Vice President shall have the

responsibility to request and compile information that will forward the purpose of the council.

Section 3. Each Regional Vice President shall be charged with the responsibility of correlating council affairs within their respective regions. Except for the usual monthly and annual reports, or as otherwise directed by the President, all official matters of concern existing between the council and its member locals shall be forwarded upward and downward through the respective Regional Vice President. He/she shall provide through the local presidents training and counsel concerning negotiations with management, arbitrations, contracts and/or other matters which locally advance the cause and objectives of the council and locals thereof. He/she shall attend, or cause a representative to attend, all labor-management meetings and committees at the regional level of his/her responsibility.

Section 4. The Secretary shall keep a record of the minutes of all meetings and keep all official records of the council except those which are specifically assigned to others. He/she shall keep the constitution up to date and shall keep the official rosters of all member locals and delegates and notify them of all regular and special meetings. If the Secretary is absent from a meeting, the presiding officer shall appoint a temporary secretary who will keep the record of the minutes and furnish them to the Secretary.

Section 5. The Treasurer shall receive, receipt for, disburse, and keep accounts of all monies received and disbursed from the council; deposit monies in banks to the credit of the council; prepare a monthly financial report for the council and furnish copies to all council officers and local presidents and render an account at all meetings and whenever otherwise requested to do so by the President. Any surplus funds may be deposited only in banks and state-chartered credit unions or in federally insured savings and loan associations whenever such investment is authorized by a regular meeting of the council. The Treasurer shall submit the council records for audit by a CPA at the end of his/ her term of office, or triennially, whichever is less, and by the council audit committee annually.

Section 6. No officer shall engage in any business or financial activities on behalf of the council which conflict with his/her fiduciary council duties.

Section 7. The Council Executive Committee shall be the council Consultation Team.

Section 8. The Council Executive Committee shall be the council Negotiation Team.

Section 9. When necessary to exceed the maximum number authorized for the Negotiation Committee by law or negotiated agreement, the council shall pay the related expense.

ARTICLE X

MEETINGS

Section 1. This Council shall meet triennially in a Council convention, and in the other years in a regular meeting of the Council of NARA Locals.

(a) Council conventions and regular meetings shall be held at such place as the Council's Executive Committee shall select and the date to be set will be left to the discretion of the Executive Committee. In the event that such convention and/or meetings are canceled, there will be a minimum of thirty (30) days notice to be given to all Locals. Teleconferencing and remote voting options shall be provided for Committee members unable to attend in person.

(c) Each delegate shall bring all ideas, suggestions, desires and comments of his/her Local for action and integration into submission for ratification by the delegates if indicated. Anything not ratified by a majority of the delegates when submitted shall not become part of the Council policy and regulations.

Section 2. Special Council meetings may be called at any time by the Council President, a majority of the Council's Executive Committee officers, or a member Local President. When the required fifteen (15) days notice is provided to the membership, the specific purpose of the meeting also will be provided.

Section 4. For Council meetings, it shall at minimum require the presence of delegates from two (2) locals (or one (1) local if there is a delegate that is a proxy for another local) assembled to constitute a quorum. A quorum shall be required before any business whatsoever may be conducted, except at meetings where elections are to be held.

ARTICLE XI

ELECTION OF DELEGATES

Section 1. All delegates and alternates shall be elected by secret ballot by majority vote of members of the respective locals voting at a regular or special meeting, provided proper notice of such election has been given; provided, however, that specific officers of a local may be designated as a delegate or alternate from the local by virtue of their office when such practice is authorized by the constitution and by-laws of the local.

Section 2. AFGE Credential Form C-3 shall be furnished the locals by the council Treasurer. All delegates and/or alternates to the council shall be seated, upon receipt by the council Treasurer, of AFGE Form C-3 properly executed by the local.

Section 3. Duly elected officers of this council may be elected by their locals as delegates or alternates to the National AFGE Convention, to council conventions or meetings, or to regional caucuses or meetings. The expenses of all duly elected council officers incurred in attending such meetings will be paid by the council when council officers also serve in a dual role as delegates or alternates from individual locals.

Section 4. The council is entitled to two (2) delegates to the National AFGE Convention. The President and the Executive Vice President of the council, by virtue of their election

to these offices, also shall serve as ex-officio delegates to the National AFGE Convention but may not participate in the election of national officers.

ARTICLE XII

ELECTIONS

Section 1. Elections for Council officers (President, Executive Vice President, Secretary, and Treasurer) shall be conducted in the month of November. The Council's Executive Committee shall appoint an Election Committee to conduct that election. The Committee shall consist of an odd number of members, and no member of the Committee may be a candidate for office.

(a) It shall be the responsibility of the Committee to conduct all aspects of the election.

(b) No write-in votes shall be allowed.

(c) If no candidate for an office receives a majority of the votes cast, the Election Committee shall immediately conduct a runoff election between the two candidates who received the highest number of votes for that office in the first election.

Section 2. In any secret ballot election a reasonable opportunity shall be given to all members of constituent locals to be nominated as a candidate for council office. Any member in good standing and otherwise qualified shall be eligible to be nominated as a candidate and to hold office in this council. Not less than sixty (60) days prior to the election, notice thereof shall be mailed to each member of each constituent local at his/her last known address.

Section 3. The votes cast by the delegates shall be counted, and the results published separately. The council Secretary shall preserve for one (1) year the ballots and all other records pertaining to the election. The ballots and the records shall be available to the National President of AFGE.

Section 4. No monies received by way of dues, assessment or similar levy may be contributed or applied to promote the candidacy of any person in an election. Such monies may be utilized for notices, factual statements on issues not involving candidates and for other expenses necessary for holding an election.

Section 5. At the candidate's expense, the council will comply with all reasonable requests to distribute by mail or otherwise campaign literature in aid of such person's candidacy to all locals/delegates in good standing and refrain from favorable or unfavorable discrimination toward any candidate with respect to the availability of lists of locals/delegates. Whenever the council or officers authorize such distribution of literature on behalf of any candidate of the council, similar distribution at the request of any other bona fide candidate shall be made with equal treatment as to the expense of such distribution.

Section 6. Council officers elected at the site of the Council convention shall be installed at the last meeting of the convention. Council officers appointed to fill the balance of an unexpired term shall be installed immediately upon their confirmation by the Executive Committee.

Section 7. All elections must be conducted, and protests filed, in accordance with the "AFGE Rules for the Conduct of Elections", as provided for in the AFGE National Constitution. For purposes of entertaining timely election complaints, the convention shall be deemed standing in recess until five (5) days after announcement or publication of the election results.

ARTICLE XIII

EXECUTIVE COMMITTEE DUTIES

Section 1. The Executive Committee shall meet at the call of the President or by request of a majority of the Executive Committee members. For Council Executive Committee meetings, the presence of three Executive Committee members is mandatory. A quorum shall be required before business can be conducted. Teleconferencing and remote voting options shall be provided for Committee members unable to attend in person. The Committee shall meet at least quarterly.

Section 2. It shall be the duty of the Executive Committee to devise and initiate such actions as may be necessary in the interim between council meetings; but, such actions shall not be inconsistent with the objectives of this council, this constitution, or the AFGE National Constitution.

Section 3. The President and the Executive Committee will be guided by a budget which has previously received approval of the Executive Committee. Expenditures in excess of two hundred and fifty dollars (\$250.00) per month (with the exception of budgeted items), must have the prior approval of the Executive Committee. All such expenditures authorized by the Executive Committee shall be reported in writing at the next regular meeting of the Council. A copy of such report shall be made available to any accredited delegate upon request.

Section 4. Within thirty (30) days after each and every meeting of the Executive Committee a report of such meeting shall be mailed to the President of every local of the council. The report may be in abstract form but shall include the following:

- (a) The Agenda
- (b) The disposition of each item on the agenda, to include the manner in which each member of the Committee voted on each item.

Section 5. The Executive Committee shall ~~be the~~ appoint an *Ad Hoc* Negotiating Committee. The Negotiating Committee shall negotiate the Master Agreement with NARA. **The Committee shall consist of the Council President, the Council**

Executive Vice President, and at least one member from each member Local, to be selected by that Local's President. If needed, the President will appoint additional members to the Negotiating Committee. This agreement shall be subject to ratification by the delegates of member Locals in a special meeting or by the membership of member Locals prior to final acceptance by the Negotiating Committee. The Executive Committee shall determine the method and time frame of ratification by a simple majority vote. If ratification by delegates of member locals is chosen, upon reaching an agreement, the Secretary shall e-mail one copy of the proposed Master Agreement to each delegate. Each Local in good standing will vote its membership strength. The proposed Master Agreement shall be approved by a simple majority of the votes received within the time frame specified by the Executive Committee. If ratification by the membership of member Locals is chosen, upon reaching an agreement, the Secretary shall e-mail one copy of the proposed Master Agreement to each Local President. Each local shall conduct a ratification vote on the proposed Master Agreement by its membership. The Local as decided by its membership votes will advise the Council Secretary by e-mail whether it has approved or disapproved the entire proposed Master Agreement. Each Local in good standing will vote its membership strength. The proposed Master Agreement shall be approved by a simple majority of the votes received within the time frame specified by the Executive Committee.

Section 6. If the proposed Master Agreement should fail during the ratification process, the Council President shall call a special meeting, as defined in Article XI Section 2. After this meeting the Negotiating Committee shall renegotiate any areas of concern as identified by the body at the meeting within the scope of 5 U.S.C. The ratification process shall be the same as defined in Section 5 of this Article.

Section 7. The Council President has the authority to negotiate national-level memoranda of understanding or like agreements, subject to the approval of a simple majority of the Council's Executive Committee.

ARTICLE XIV

SPECIAL COMMITTEES

Section 1. Special Committees may be established as the Council may direct. Membership of such Committees shall be appointed by the President, subject to Executive Committee approval.

Section 2. Standing committees such as Audit, Budget, Complaints, Credentials, Legislative and Organizing may be established. Such committees shall be appointed by the President subject to approval by the Executive Committee.

Section 3. A quorum for the special or standing committees shall consist of a majority of the members thereof.

ARTICLE XV

LOCALS' RIGHTS

Section 1. All constituent locals have the right to conduct internal business without interference, coercion, or restraint by this council insofar as such matters are not in conflict with this constitution and/or the AFGE National Constitution.

Section 2. Each constituent local shall be entitled to full participation in all matters before this council through the medium of a delegate(s).

Section 3. Each constituent local shall be entitled to negotiate and enforce supplemental collective bargaining agreements with local management for the purpose of implementing the Master Agreement and covering those matters more appropriately negotiated at the local level.

Section 4. Any local which is not affiliated with this council or which is not in good standing may not conduct any business on behalf of this council or on any matter properly within the responsibility of this council.

ARTICLE XVI

COMPLAINTS AND APPEALS

Section 1. Complaints against any of the council officers or delegates concerning the operation of the council, excluding council officer elections (which are processed in accordance with the procedures set forth in Appendix A of the AFGE National constitution) will be processed as follows:

(a) Constituent locals or members thereof shall register a complaint first with the council President. An investigating committee and, if probable cause is found, a trial committee shall be appointed by the council President, or the Executive Board if the council President is accused. The council President, or the Executive Board as appropriate, shall insure that neither the investigation committee nor the trial committee includes the complainant(s) or the accused and shall otherwise be impartial. A hearing on the complaint shall be conducted consistent with applicable provisions of Article XVIII of the AFGE National Constitution. The trial committee's findings of fact and decision shall become effective after forty-five (45) days of its publication or service by mail to all constituent locals, unless disapproved by a majority of them during that forty-five (45) day period. An investigation committee's finding of no probable cause or a trial committee's decision exonerating the accused shall not be subject to council approval, nor be subject to any further action within the council or the Federation.

(b) If the officer or delegate is fined, suspended, barred or removed from office, he/she may appeal to the National Executive Council (NEC) by

service upon the National Secretary-Treasurer within thirty (30)days of receipt of the trial committee's decision and its effective date.

(c) The National Executive Council shall review the case and affirm or reverse the decision, reduce the penalty, or return the case to the council for a new trial. If the decision of the NEC should affirm an adverse action taken against the appellant by the council, the appellant may further appeal to the next National AFGE Convention.

(d) Financial expenses incurred by an individual or a local in filing a complaint or of availing themselves of the opportunity for a hearing will not be borne by the council.

ARTICLE XVII

AMENDMENTS

Section 1. The constitution and any amendments thereof shall become effective immediately after approval by the National Executive Council of the American Federation of Government Employees; provided, however, it has received approval by two-thirds (2/3) of the delegates attending a special or regular meeting of the council of NARA locals for which the official call included notice of the intent to vote on this constitution and amendments to it, or approval by mail ballot of two-thirds (2/3) of the votes cast by member locals in good standing.

Section 2. Proposed amendments to this constitution may be submitted to the Secretary in writing not less than thirty (30) days prior to a regular council meeting. The Secretary shall notify all delegates of the proposed amendments not less than fifteen (15)days prior to the date on which action will be taken to amend. It will require two-thirds (2/3) vote of the delegates present and voting to amend.

Section 3. By a two-thirds (2/3) vote of the delegates present and voting, amendments to the constitution and by-laws may be brought on the floor of a council meeting even though they have not been submitted to the Secretary of the council thirty (30) days prior to the meeting. It will require two-thirds (2/3) vote of the delegates present and voting to amend.

Section 4. Amendments may be adopted between regular meetings through mail ballot by two-thirds (2/3) vote of the votes cast by the member locals in good standing.

Section 5. Amendments concerning any change in dues structure may be adopted by a majority vote and by secret ballot of the delegates in good standing voting at a general or special meeting of this council, after reasonable notice of the intention to vote upon such a question, or by a majority vote of the members of the constituent locals in good standing voting in a membership referendum conducted by secret ballot.

Date:

Signatures:

BY-LAWS

Section 1. The order of business at regular Council meetings shall be:

- A. roll call of officers;
- B. credentials report;
- C. recognition of delegates;
- D. presentation of minutes of previous meeting;
- E. report of financial condition by the Treasurer;
- F. recess for committee caucuses;
- G. reports of committees;
- H. unfinished business;
- I. new business;
- J. comments for the good of the Council; and,
- K. adjournment.

Section 3. At all formal meetings of the council, the President is entitled to engage a suite, at council expense, for use of the council for business and social meetings.

Section 4. The council shall reimburse council representatives for leave-without-pay or annual leave when they are on official council business.

Section 5. All questions before the council will be decided first by voice, then by a showing of hands and then, if requested by twenty-five (25) percent of the delegates, by roll call vote. For roll call votes, each delegate shall be entitled to cast a proportionate share of votes for his/her local based on the most recent calculation of membership strength. With the concurrence of the entire delegation from a local a single delegate may cast all votes to which that local is entitled.

Section 6. The time allowed for debate on any particular issue before the council and the time allowed for speeches will be governed by circumstances and by two-thirds (2/3) vote of the delegates present and voting. Any limitations as to the time allowed for debate may be extended by two-thirds (2/3) vote of the delegates present and voting.

Section 7. Robert's revised Rules of Order shall govern the proceedings of all meetings of this council, when not inconsistent with the provisions of this constitution and by-laws.

Section 8. These by-laws may be amended by a two-thirds (2/3) vote as provided in Article XVII of this constitution.

Section 9. Copies of this constitution shall be available to locals in good standing upon request to the Secretary.