

MEMORANDUM OF UNDERSTANDING (MOU)
Between HUDVASH and AFGE Local 789 regarding temporary increase
in case assignments

This agreement represents a collaborative understanding between the Jesse Brown VA Medical Center, Department of Social Work, Homeless Program and the American Federation of Government Employees (AFGE) Local 789, concerning the temporary increase in case assignments.

1. As of 2/8/2017, all of the VASH Vouchers have been allocated. However, there are 21 VASH cases that need to be assigned to VASH social Workers.
2. There are now 5 VASH employees who are going through the hiring process-start date TBD. One VASH social worker started on 1/17/17 and is currently training. It is estimated she will be able to start taking cases: 3/17/17.
3. Currently all VASH SWs are carrying 32 cases (average 34-38 cases).
4. 7 VASH GS-11s will take on two additional cases for total of 34 cases.
5. 4 VASH GS 11s will take on one additional case for a total of 34 cases.
6. 3 VASH GS 12s team leads will take on one additional case for a total of 33 cases.
7. Staff will only have the additional cases until the end of the 2nd quarter (3/31/17) or until the newly hired staff are able to take on cases.
8. Should a team have a staff member transition out of HUD VASH, the maximum cases to be held temporarily will be 36 and any additional cases will need to be re-distributed.
9. Should employees feel they cannot complete additional duties while carrying additional cases, they will notify their team lead of their concerns and their inability to complete or take on additional duties.

Agreed to this day:



Supervisory Social Worker, VASH

President, AFGE 789