

MEMORANDUM OF UNDERSTANDING (MOU)
Between HUD-VASH and AFGE Local 789 regarding temporary
increase in case assignment

This agreement represents a collaborative understanding between the Jesse Brown VA Medical Center, Department of Social Work, Homeless Program and the American Federation of Government Employees (AFGE) Local 789, concerning the temporary increase in case assignments.

1. As of 3/15/18, one of the VASH Social Workers will be promoted to her new position within the Homeless Department. In addition, an additional VASH Social Worker has accepted another position with the Milwaukee VA; transfer date is still TBD.
2. Both VASH Social Workers have cases that will need to be transferred to other VASH Social Workers. Melissa (25) HUD-VASH Cases and Blas (11) VASH Cases.
3. There are (3) new HUD-VASH Social Workers going through the hiring process; start date TBD.
4. For case assignments, an initial email will be sent to staff requesting volunteers before any re-assignment of cases occur.
5. If not enough staff volunteer to cover the 36 VASH Cases, those remaining will be first assigned to those VASH Social Workers who have less than 32 cases; 12 Social Workers currently.
6. If additional cases need to be assigned, those cases will be assigned based on reverse seniority.
7. Staff will only have those additional cases until 6/1/18 or until the newly hired staff are able to take on cases.
8. Should a team have a staff member transition out of HUD-VASH, the maximum cases to be held temporarily will be 38 and any additional cases will need to be re-distributed.
9. Should employees feel they can't complete their additional duties while carrying additional cases, employees will notify their team lead and/or Supervisory Social Worker regarding their concerns.

Agreed to this day:

Supervisory Social Worker, VASH

 3/20/18

President, AFGE 789