



MEMORANDUM

To: District 2 Locals

From: David F. Gonzalez, National Vice President, AFGE District 2 *David F. Gonzalez*

Date: February 18, 2026

Re: CAUCUS CALL

CREDENTIALS AND DOCUMENTATION DUE APRIL 2, 2026!

NOTICE OF NOMINATIONS AND ELECTION FOR 2ND DISTRICT
NATIONAL VICE PRESIDENT
NATIONAL FAIR PRACTICES AFFIRMATIVE ACTION
COORDINATOR
NATIONAL WOMEN'S ADVISORY COORDINATOR

The 2nd District Caucus will be held on Saturday May 2, 2026, at 10:00AM in the **Atlantic Pre-Function** room, located in the Ocean Tower, at the Resorts Casino Hotel, 1133 Boardwalk, Atlantic City, NJ 08401. **Credentials are due April 2, 2026.**

Check-in will be open on Friday, May 1, 2026, from 4:00PM to 9:00PM and on Saturday, May 2, from 7:00AM – 9:00AM.

The caucus meeting/nominations will commence at 10:00AM on Saturday, May 2, 2026. Nominations for the offices of National Vice President, National Fair Practices Affirmative Action Coordinator, and National Women's Advisory Coordinator will be accepted from the delegates by the Election Committee during the Caucus on Saturday, May 2, 2026, following the

election of the Election Committee Chair and the selection of other Committee members. The nomination acceptance speeches will follow.

The nominations and elections will be held, in accordance with the Caucus Rules, with the polls opening at 1:00PM and closing at 3:00PM, in the **Atlantic A/B** room of the Ocean Tower at Resorts. A runoff election, if necessary, will be held on the same day in the same location from 6:00PM – 8:00PM.

Hotel Information

Resorts Casino Hotel

1133 Boardwalk
Atlantic City, NJ 08401

Room Rate: \$129.00 plus tax, Single or Double, on May 1, 2026 and \$199.00 on Saturday May 2, 2026. Room accommodation must be made directly with the hotel by calling (609) 340- 6760, using the group code **VAFGE26**. Reservations can be made online via the following link: <https://resortsbk.book.pegasus.com/promo?offerCode=VAFGE26&hotel=ACYRSC>

RESERVATION DEADLINE: April 21, 2026

Registration for the 2nd District Caucus will be done primarily through CVENT by going to the following link <https://events.afge.org/e0K95P> . However, credentials can be submitted by mail, fax, or email. You can also scan the QR code below to register. Please be advised that there will be no onsite registration at the Caucus and that all credentials must be received no later than April 2, 2026.



To be qualified for office or as a candidate for office, the individual must have been a government employee for three consecutive years and have also been a member in good standing of the federation for three consecutive years immediately prior to the date of nomination for the office being sought and must not be a member of any labor organization not affiliated with the AFL-CIO.

Delegates to the Second District Caucus must be elected in accordance with the Instructions to Delegates. **Important**: Locals must have a delegate nomination/election meeting with prior notice to the members, unless the local already has done so, to either nominate/elect delegates or a proxy delegate to the Second District Caucus, or to expressly vote not to participate, and if the local's members vote not to participate in the Second District Caucus, the Local President should so certify. **Credentials and documentation must be received by the AFGE Second District Office, P.O. Box 32, Flemington, NJ 0882, by fax (732) 828-9215, or email Christina.Salazar@afge.org by April 2, 2026.** Only properly elected local delegates from

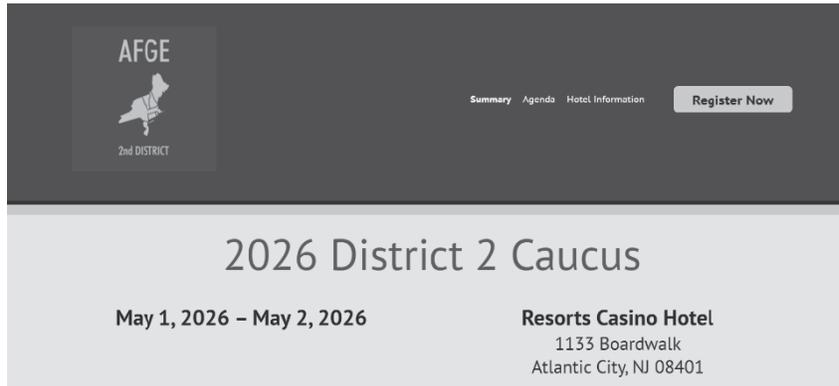
Locals in good standing may be seated, nominate, and vote in the election. Self-nominations are permitted; a second for a nomination is not required.

All protests to the election of the National Vice President, National Fair Practices Affirmative Action Coordinator, and the Women's Coordinator at the Second District Caucus must be in writing and submitted to the Caucus Election Committee Chair prior to, during the election, or by mail no later than five days after the announcement and posting of the results. This election is governed by the AFGE Rules of Conduct for an Election, set forth in Appendix A of the AFGE National Constitution.

IMPORTANT Constitutional changes enacted at the 2006 and 2009 National Conventions now require that a Local must be current on their per capita taxes, due to AFGE, *60 Days* prior to the convening of a District Caucus in order for the Local to vote. The *60 Day Cutoff Date*, to participate in the 2nd District Caucus, is **March 3, 2026**. It is important that every Local, in the District, participate either by sending one or more delegates, or by proxy.

I am enclosing the 2026 Caucus Rules that must be followed as your Local prepares to participate in the Caucus. **The full slate of Rules are also found in the February/March edition of *The Government Standard*.** There will be copies in the 2nd District office, therefore if you need a copy, please contact the District office.

CAUCUS REGISTRATION VIA CVENT



1. Click on to the following link <https://events.afge.org/e0K95P>. It'll take you to the main page. You can also scan the following QR code.



2. Click *Register Now*
3. Scroll down the page to fill out your information, including name, address, Local, and Member ID. You also will upload your documents on this page (Election Notice, Meeting Minutes, Election Results, and Local Bylaws). You also will select your delegate status. Once done, click *Next*.
4. It will then take you to the *Registration Summary*. Please review and make sure everything is correct. If you need to make corrections, click Previous so that you can edit your information. If correct, click *Submit* and it will confirm your registration where you will receive an email confirmation of your registration.
5. You can also make your hotel reservations by clicking *Hotel Information* on the page. Scroll down to the bottom of the page and click *Hotel Reservations*. It will direct you to Resorts reservation page.
6. Any questions, please contact the District Office (732) 828-9449 or Christina.Salazar@afge.org

2026 AFGE SECOND DISTRICT

CAUCUS AGENDA

All rooms are in the Ocean Tower at Resorts, D Level

Friday, May 1, 2026

4:00 p.m. – 9:00 p.m.

Registration – Atlantic 1

Saturday, May 2, 2026

7:00 a.m. – 9:00 a.m.

Registration – Atlantic 1

10:00 a.m. – 11:00 a.m.

Nominations – Atlantic Pre-Function

1:00 p.m. – 4:00 p.m.

Election – Atlantic A/B

5:00 p.m.

Announcement of Results – Atlantic
Pre-Function

6:00 p.m. – 8:00 p.m.

Run-off (if necessary) – Atlantic A/B

9:00 p.m.

Announcement of run-off results
Atlantic Pre-Function

9:30 p.m. – 10:30p.m

2nd Run-off (if necessary)
Atlantic A/B

11:30 p.m.

Announcement of 2nd run-off result
Atlantic Pre-Function

AFGE 2nd District Caucus

Important Dates to Follow

2nd District Caucus
May 1-2, 2026
Resorts Casino Hotel
1133 Boardwalk
Atlantic City, NJ 08401

Caucus Check-In

Friday, May 1 4:00PM – 9:00PM
Saturday, May 1 7:00AM – 9:00AM

Caucus

Saturday, May 2 10:00AM

- February 10** Local Presidents and Secretary-Treasurers are notified, by the National Secretary-Treasurer's office, of the number of delegates allotted, and voting strength, for the 2026 2nd District Caucus.
- March 1** The Caucus call will be sent, by the District Office, to all Presidents
- March 1** Caucus Call sent to all Secretary-Treasurers.
- March 3** 60 Day Deadline for Locals to be current in their per capita, and other accounts, to be eligible to vote at the Caucus. NST's office will notify Locals of their eligibility.
- April 2** Credentials must be received, or postmarked, by the 2nd District Office.

CREENTIAL CHECKLIST

CVENT Registrations will not be accepted without the required attachments. If your local is sending more than one delegate, one set of attachments is required for delegates by virtue of election to office, and only one other set of attachments is required for all other delegates. Be sure to include:

For officers who are delegates by virtue of election to the office:

- A copy of your local's Bylaws if the standard local constitution governs your local, or your local's Constitution and Bylaws with NEC-approved stamp on first page.
- A copy of the dated notice of nominations.
- A copy of the dated notice of election for your election as an **officer** and the election results (tally sheet) or meeting minutes (if elected by acclamation) establishing your election.

If your local is entitled to other delegates in addition to the delegate(s) by virtue:

- A copy of the dated notice to the membership that a delegate nomination and election meeting will occur, and
- A copy of the minutes of the meeting, showing that the membership:
 - Nominated and elected additional delegates, or
Voted to authorize the existing delegate(s) of your local to cast the voting strength of the local, or
 - Nominated and elected a proxy delegate.

Please include this page and check off the items as you attach the required documents.

To: _ District National Vice President
 AFGE District Office
 Fax () _ - _

- For locals participating in the District Caucus:** I certify that I have inspected the documentation supporting my local's credentials, and said documents are true and correct copies.
- For locals not participating in the District Caucus:** I certify that the decision not to be represented was made by the membership with proper notice at a meeting held on __, 2026.

Name (print)

2026 District Caucus Rules

The National Executive Council has approved these Rules to govern the **2026** District Caucus elections.

Rule 1. All National Vice Presidents, National Fair Practices Affirmative Action Coordinators, and National Women's Advisory Coordinators of the American Federation of Government Employees are to be nominated and elected in **2026** at a District Caucus to be held within each of the 12 Districts as set forth in Article V, Section 3 of the AFGE National Constitution, as amended, subsequent to April 30, and prior to June 1. The National Secretary-Treasurer shall place in *The Government Standard* a complete list of the Caucus Rules and the place, date, and time of each Caucus no later than the February issue of *The Government Standard*. The elected National Vice President, National Women's Advisory Coordinator, and National Fair Practices Affirmative Action Coordinator shall be installed prior to the adjourning of the Caucus.

Rule 2. The meeting place, exact time, and date of the Caucus shall be selected by the National Vice President of each of the 12 Districts no later than November 30 of the year preceding the election year. Written notices shall be mailed to each Local President and Treasurer within the District by the National Vice President, on or before March 15¹ of the election year. These notices shall specify: the requirements for election of local delegates; the exact time, date, complete address of the meeting place of the Caucus; the deadline and mail address for registration 30 days prior to the caucus; and exact hours of check-in.

Rule 3. Locals in good standing within each District may participate through the medium of a delegate(s). The membership of the local has the right to make the determination of participation in the Caucus after proper notification to the membership.

Each local is obliged by law to provide requisite notice to its members that a secret ballot election for delegate(s) will be held, even if the Local's officers perceive that the membership does not wish to elect a delegate(s). A local's membership then, in accordance with law, may vote not to elect a delegate.

(a) The local membership has the right to determine the number of delegates to elect to the Caucus, within the above authorization. The local membership has the right to determine the number of delegates to fund to the Caucus, within the above authorization. A decision by a local to authorize funds for less than the full number of delegates elected does not preclude the remaining delegates from participating, at their own expense, as delegates.

(b)(1) If a local is entitled to one delegate, the full voting strength is cast by that delegate.

(b)(2) In a situation where a local has elected its full complement of delegates, but not all delegates appear at the Caucus, those who are seated are entitled to a proportional share of the local's full entitlement of votes. If a local is entitled to more than one delegate, the voting strength is divided equally among those properly elected delegates participating in the caucus.

(b)(3) If a local is entitled to more than one delegate and the local has not elected its full complement, the local should conduct a delegate election to fill some or all of the remaining delegate slots. Or the local may vote to not conduct a delegate election so only its already elected delegate(s), including ex officio delegates (by virtue of election to office), may participate in the caucus. In order for the delegate(s) to cast the full membership strength of the local, a notice of nomination must have been given and a local membership meeting held to allow the membership to decide not to hold a delegate election and to designate the delegate(s) to

represent it at the caucus. If the local membership votes to have its delegate(s) cast its full complement of votes, a copy of the notice of nomination and a copy of the meeting minutes must accompany the delegate credential.

(c) A plurality of the valid votes cast is required for election of delegates, alternate delegates, and proxy delegates. If the number of delegate candidates exceeds the number of delegate positions to be filled, then the candidates receiving the greatest number of votes will be elected as delegates, and the remaining candidates will be elected as alternate delegates unless otherwise stated in local bylaws.

(d) No local will be eligible to cast a vote in the district caucus unless per capita tax, bargaining council dues, and any other accounts due to the Federation or bargaining councils are paid in full 60 days prior to the caucus, subject to Rule 3(f) below.

(e) The bargaining council treasurer will submit information on bargaining council delinquencies to the National Secretary-Treasurer 120 days prior to the caucus. Any such information shall be reported to the Committee on Credentials and to the Election Committee.

(f) The requirement pertaining to payment of bargaining council obligations will be applied to all locals and councils on tape process and to any bargaining council whose records have been certified as acceptable by the National Secretary-Treasurer's office when the bargaining council alleges that an arrearage should disqualify a constituent local. Locals and councils will be notified at least 120 days in advance of the Caucus of any accounts due.

Rule 4. (a) The number of Caucus delegates a local is entitled to is determined in the same manner as Convention delegates under Article VI, Sec. 2, of the AFGE National Constitution as follows: Locals having a membership of 100 or less shall be entitled to one delegate; 101 to 200 members, two delegates; 201 to 300 members, three delegates; 301 to 400 members, four delegates; 401 to 500 members, five delegates;

501 to 750 members, six delegates; 751 to 1,000 members, seven delegates; 1,001 to 2,000 members, eight delegates; 2,001-3,000, ten delegates. Locals having a membership of over 3,000 members are entitled to an additional delegate for every additional 1,000 members. Any local whose charter has not been in existence for one year is entitled to representation at a District Caucus in accordance with the above, on the average of per capita tax paid monthly since its admission.

(b) Membership strength will be based on the average number of paid members for the previous 12-month period through December of the year preceding that year in which the Caucus is held.

Rule 5. The National Secretary-Treasurer shall furnish the National Vice President of each of the 12 Districts a list of locals in good standing in the respective District showing the number of delegate(s) and the number of votes each local is entitled to cast, along with a list of disqualified locals, with reasons for disqualification.

(a) Each local shall be notified by the National Secretary-Treasurer of its membership strength on or before February 1st of the election year. Each local shall be notified by the National Secretary-Treasurer of its standing.

(b) Locals in which an alleged criminal act has resulted in the local being delinquent in per capita tax will not be listed as delinquent as long as all conditions of an approved repayment agreement have been and continue to be met. This exemption will only apply if criminal charges have been filed with local, state, or federal law enforcement officials. In a situation where the repayment schedule extends beyond three years, the local shall be eligible to participate in the next Caucus, if otherwise eligible. This three-year period shall commence upon the date of the signed repayment agreement.

Rule 6. Delegates, alternate delegates, and proxy delegates to the Caucus must be elected by the local they represent. Officers of the locals, by virtue of their election to office, may serve as delegates, if prescribed by the applicable local

constitutions. The election must be by secret ballot after at least 15 days' notice to all members of the election date, such notices to be mailed to each member's last known home address. Nominations and elections may be held at the same time provided such notice is given.

Rule 7. The National Office shall use CVENT as the official registration site for Caucus delegate certification and credentialing. Elected delegates or their locals will fill out a form that will show the date, name of delegate, local number, complete address, whether a delegate, alternate delegate, or proxy delegate and name, location, and number of the local if for a delegate or alternate delegate. The CVENT form will serve as the delegates credentials and will be forwarded to the National Vice President of the District holding the election for which the credential is issued.

Appropriate documentation shall be uploaded to CVENT to validate certification that the delegate was elected by secret ballot in the local after 15 days' notice, in accordance with AFGE election rules and procedures.

Delegates must be elected in accordance with the requirements of the Caucus Rules, AFGE's National Constitution, the local's Constitution and Bylaws, and the statutory requirements pertaining to union elections as interpreted by the Department of Labor.

If the delegate is a proxy delegate, his/her CVENT registration form must show the name, location, and number of the local being represented by the proxy.

Each delegate must upload the following documentation in order to be certified. (1) the notice of the meeting, and (2) a copy of the minutes and/or tally sheet of the delegate election meeting.

Delegates who serve by virtue of their election to local office must provide a copy of the approved local constitution provision guaranteeing such "automatic" delegate status, as well as the notices of nomination and election, and the official

record (i.e., tally or minutes) of the officer election. In filling a vacancy without an election, only a person who is appointed from a position in which the person was a delegate by virtue of election to the office or succeeds from a position in which the person was a delegate by virtue of election to the office, may be a delegate by virtue of the office in the new position. Participation as a delegate will not be acceptable unless accompanied by these documents.

All registrations and copies of required documents must be uploaded to CVENT at least 30 days prior to the Caucus, except in extraordinary circumstances, when the Caucus Credentials Committee may waive the 30-day period.

Rule 8. Locals within the District may be represented by a proxy delegate provided, however, that such a delegate is an elected delegate of his/her home local within that District and otherwise qualified in accordance with the AFGE National Constitution. The proxy delegate must be elected by secret ballot and by name. If only one proxy delegate is nominated, he or she will be elected by acclamation.

Rule 9. (a) The National Vice President of each of the 12 Districts shall assemble all credentials and supporting documents received in individual file folders in numerical order by local. He/she shall prepare a complete list of delegates by name and local number for which credentials are received.

(b) Prior to the convening of the Caucus, a Credentials Committee shall be selected by the National Vice President. A temporary Sergeant-at-Arms also will be selected by the National Vice President. The Credentials Committee shall consist of delegates and shall be composed of at least three members, and if a larger Committee is required, it shall contain an odd number of members, so that the Committee can decide by majority vote any credentials questions presented to it, thus avoiding the possibility of tie votes of the Committee. The Committee shall be representative of the District, considering the

location and composition of members and the geographical areas of the District.

In order for a candidate to have a representative on the Credentials Committee, the individual must notify in writing the National Vice President of the District holding the election of his/her candidacy at least 48 hours prior to the Caucus date.

(c) The National Vice President shall deliver to the Credentials Committee:

(1) The file of all credentials and supporting documents received, arranged in individual file folders in numerical order by local number.

(2) The completed list of potential delegates.

(3) A list of locals in good standing showing the number of delegates and the number of votes each local is entitled to cast.

(4) A list of all locals that are ineligible because of arrearages in submitting per capita taxes or other indebtedness.

Rule 10. There shall be an Election Committee consisting of delegates and composed of at least three members, and if a larger Committee is required, it shall contain an odd number of members. The members of the Election Committee shall be selected in the following manner: upon the convening of the Caucus, the Caucus will elect by majority vote a Chairperson, who will serve as Chairperson of the Election Committee. Each candidate will select one person to serve on the Election Committee. Any further members of the Election Committee shall be elected by majority vote of the Caucus.

Each District may employ an independent organization to conduct the election under the direction of the Caucus Chairperson and the Election Committee. The District may conduct the election by electronic means (other than "touch screen voting") or secure and electronic option(s), with the prior approval of the National President.

The candidates will determine their position on the ballot by drawing lots. The names of the nominees will be placed on the chart at the front of the Caucus room and designated alphabetically, according to the draw (A, B, C), large enough to be clearly read.

A Voting Authorization (V-2) Form will be made available to a delegate who wishes to designate another delegate from the same local to cast his or her votes. The delegates then will vote their individual ballot as follows:

(a) When one or more of the delegates elected by a local is not certified by the Credentials Committee, the total voting strength of the local shall be proportionately divided among those delegates who do receive credentials. When a local has failed to provide the membership an opportunity, with proper notice, to elect up to the local's full complement of delegates, the voting strength of the local shall be reduced proportionately. The failure of a delegate to vote, after being certified by the Credentials Committee, does not allow distribution of that delegate's votes among his local's remaining delegates, unless a properly executed V-2 Form has been given those delegates.

(b) The Election Committee will issue ballots in appropriate amount to delegates on presentation of properly authenticated credentials, immediately prior to the delegates entering the voting booth.

(c) The Election Committee must provide a voting booth or enclosure where members can mark their ballots in complete privacy to assure secrecy of their vote.

(d) Marked ballots should be placed immediately in a sealed container by the voter, not to be opened until the votes are tabulated.

(e) After the tabulations of all votes, the results must be read, posted, or written on a board clearly stating the number of votes received by each candidate.

(f) Where there are more than two candidates for the office of National Vice President, National Fair Practices Affirmative Action Coordinator, or National Women's Advisory Coordinator, and no candidate receives a majority of the votes cast on the first ballot, a runoff election shall be conducted between the two candidates receiving the largest number of votes.

(g) When only one candidate is nominated for an office to be filled, the Chairperson of the Election Committee shall cast a unanimous ballot for that candidate.

(h) The Caucus Election Committee must certify the eligibility of all candidates.

All records of the Caucus must be certified as complete and accurate by the Caucus Election Committee Chairperson and packaged, sealed, and forwarded to the National Secretary-Treasurer. The National Secretary-Treasurer shall retain the records for one year, or until any protest is resolved and applicable time frames for appeal have elapsed, whichever of these is later.

Rule 11. The Caucus Election Committee shall receive and resolve, by majority vote, any protest or challenge to the manner in which the election for National Vice President, National Fair Practices Affirmative Action Coordinator, or National Women's Advisory Coordinator is conducted, including the eligibility of delegates and the qualification of candidates.

A Caucus Election Committee only may entertain an election complaint which has been delivered or postmarked to that Committee, or any of its members, prior to, during, or within five calendar days after the adjournment of the Caucus.

In any protest the Election Committee will determine whether the protest was timely, whether the alleged misconduct occurred, whether the misconduct was a violation, and whether the violation could have affected the outcome of the election. Only if the outcome could have been affected will the election be rerun. Any appeal from the decision by the Election Committee shall be submitted to the

National President, pursuant to Appendix A, Part III of the AFGE National Constitution.

Rule 12. In order for a candidate to be elected as a District National Vice President, National Fair Practices Affirmative Action Coordinator, or National Women's Advisory Coordinator, a candidate must (a) meet the following qualifications: be a member in good standing; been a governmental employee for three consecutive years; been a member in good standing of the Federation for the three consecutive years immediately prior to the date of nomination for the office being sought; not be a member in any labor organization not affiliated with the AFL-CIO; and (b) receive a majority of the valid votes cast.

Rule 13. Councils shall not be permitted to send delegate(s) to the Caucus.

Rule 14. Full-time National Representatives and full-time paid employees of AFGE shall not be permitted to attend the Caucus as delegates, per Article VIII, Section 2(d), of the AFGE National Constitution.

Rule 15. Any local wishing to merge with a local in another District must have all steps outlined in the *updated AFGE Membership Transfer Recommendation Form* finalized and approved by the NEC no later than December 31 of the year previous to the Caucus year, for purposes of voting at the appropriate District Caucus. (Copies of the *NEC Policy on Multi-District Locals* are available from the National Secretary-Treasurer.)

Rule 16. Pursuant to Article VIII, Section 2(e) of the AFGE National Constitution, participation in all aspects of the of the caucus election process (notwithstanding the ability to campaign) require the member to be a duly elected delegate to the caucus from his or her local only and be in good standing.

SAMPLE NOMINATION AND ELECTION NOTICE
FOR DELEGATES TO DISTRICT CAUCUS

Local _____

Date _____ 2026

In accordance with the AFGE National Constitution, unless it already has done so, every local must hold a meeting **with 15 days advance notice to every member at his/her last known home address** to vote on the following matters:

- (1) Whether the local will participate in the District Caucus in May 2026, where the delegates will elect the National Vice President, National Fair Practices Affirmative Action Coordinator, and National Women’s Advisory Coordinator;
- (2) Whether the local will be represented by delegate(s), alternate delegate(s), OR a proxy delegate (all of whom must be elected by name by a secret manual or mail ballot election and by plurality vote);
- (3) Whether the local will: (a) authorize only its existing delegate(s) to cast the local’s full membership strength at the District Caucus; OR (b) elect delegates up to its full complement, in addition to the existing delegates.

At this meeting, the members also will vote on whether to fund expenses of the delegate(s) and/or alternate delegate(s) participating in the District Caucus.

[USE ONE OF THE THREE BELOW]

1. FOR NOMINATIONS AND ELECTIONS AT THE SAME MEETING: A combined meeting for nominations and election will take place on __ (date, time, location) for the office of delegate(s) and alternate delegate(s) to the District Caucus in May 2026.¹ Qualifications: be a member in good standing; be a member for one year of an AFGE local, immediately preceding the closing of the nomination process; and must not be a member in any labor organization not affiliated with the AFL-CIO. Each candidate may have a reasonable number of observers, who are members, present throughout the election process. Members who unavoidably are absent from the nomination/election meeting may make and accept nominations by way of a letter to the Election Committee at PO Box __. We urge all members to participate. Elections are governed by the AFGE Rules of Conduct for an Election, Appendix A of the AFGE National Constitution.

OR

2. FOR NOMINATIONS AND ELECTIONS AT SEPARATE MEETINGS: Nominations will take place on __ (date, time, location), with the election held on __ (date, time, location) for the

¹If the local plans to elect delegates and alternate delegates for other meetings, such as council meetings or the AFGE National Convention, it must add this and the term of office to the notice.

office of delegate(s) and alternate delegate(s) to the District Caucus in May 2026.² Qualifications: be a member in good standing; be a member for one year of an AFGE local, immediately preceding the closing of the nomination process; and must not be a member in any labor organization not affiliated with the AFL-CIO. Each candidate may have a reasonable number of observers, who are members, present throughout the election process. Members who unavoidably are absent from the nomination meeting may make and accept nominations by way of a letter, and also may request absentee ballots, to the Election Committee at PO Box __. We urge all members to participate. Elections are governed by the AFGE Rules of Conduct for an Election, Appendix A of the AFGE National Constitution.

OR

3. FOR NOMINATIONS AT A MEETING WITH SUBSEQUENT MAIL BALLOT ELECTION: Nominations will take place on __ (date, time, location), with a mail ballot election for the office of delegate(s) and alternate delegate(s) to the District Caucus in May 2026.³ Qualifications: be a member in good standing; be a member for one year of an AFGE local, immediately preceding the closing of the nomination process; and must not be a member in any labor organization not affiliated with the AFL-CIO. Each candidate may have a reasonable number of observers, who are members, present throughout the election process. Members who unavoidably are absent from the nomination meeting may make and accept nominations by way of a letter to the Election Committee at PO Box __. We urge all members to participate. Elections are governed by the AFGE Rules of Conduct for an Election, Appendix A of the AFGE National Constitution.

(signature)

²If the local plans to elect delegates and alternate delegates for other meetings, such as council meetings or the AFGE National Convention, it must add this and the term of office to the notice.

³If the local plans to elect delegates and alternate delegates for other meetings, such as council meetings or the AFGE National Convention, it must add this and the term of office to the notice.

INSTRUCTIONS TO DELEGATES

Pursuant to Article VIII, Section 2(a) of the AFGE National Constitution, nominations and elections for the offices of National Vice President, Fair Practices Affirmative Action Coordinators and National Women's Advisory Committee Coordinators are to be held in May of this year. Enclosed in this package, you will find notification of your local's voting/delegate strength, instructions for delegate elections, and instructions for completing credentials. The 2026 District Caucus Rules and the schedules and locations for all District Caucuses are printed in the February/March 2026 issue of the *Government Standard*. For easy reference, the *Government Standard* will be posted on AFGE's web site at www.afge.org.

IMPORTANT: There will be no on-site registration at the District Caucuses. All delegates must register through CVENT no later than 30 days prior to the Caucus. Rule 7 of the 2026 District Caucus Rules states "All registrations and copies of required documents must be uploaded to CVENT at least 30 days prior to the Caucus, except in extraordinary circumstances, when the Caucus Credentials Committee may waive the 30-day period."

To participate in the Caucus as a delegate by virtue of election to office (Local President and other officers specified by your Local's bylaws), you must include with your credentials:

- The dated notice for your Local's nominations for officers**
- The dated notice for your Local's election of officers**
- The election results**
- Your Local's Bylaws (if under standard local constitution) or Constitution and Bylaws**
- If your officers were elected by acclamation, and an election was not necessary, please provide dated nomination meeting minutes**

To participate in the Caucus as a delegate, you must include with your credentials:

- The dated notice for your Local's nominations for delegates (this may be done at the same time as your officer election or in a special election/meeting)**
- The dated notice for your Local's election of delegates**
- The election results**
- Your Local's Bylaws (under standard local constitution) or Constitution and Bylaws.**
- If your delegates were elected by acclamation, and an election was not necessary, please provide dated nomination meeting minutes.**

There are three steps to be eligible to nominate and vote in the election.

I - Local Eligibility

If your local is to participate in the District election, it must be in good standing, pursuant to Article VI, Section 1 of the AFGE National Constitution.

The constitutional requirements that must be met to participate in the District Caucus are as follows:

- ☒ All per capita tax and any other accounts due to the Federation must be paid in full 60 days prior to the convening of the caucus; and
- ☒ **For locals with bargaining council members**, bargaining council per capita tax and any other accounts due to the bargaining council must also be paid in full 60 days prior to the convening of the caucus.

Please Note: The constitutional language requires locals to be current 60 days prior to the convening of the caucus and does not provide an option to become eligible after the 60-day cut-off date. After the 60-day cut-off date, there is NO option to become eligible. Please refer to the District Caucus Schedule sheet in this package. Per capita tax and any other accounts due to the Federation or bargaining council(s) must be paid in full as of the date listed in the column next to your District number entitled “60 Day Cut-Off Date.” Sixty days prior to the caucus, our office will notify you of your local’s eligibility insofar as per capita tax and any other accounts due to the Federation are concerned. Local account balances are available for viewing by all local presidents and secretary-treasurers on AFGE’s website. Please go to www.afge.org, click on MyLocal and then click “Reports” to view your Financial Reports.

For locals in bargaining council(s), please contact the council’s secretary-treasurer to assure that your local is current in council per capita tax and any other accounts due to the council(s) by the 60-day deadline.

Representation in the District Caucus shall be one vote for each member and shall be based on the average number of paid members for the previous 12-month period through December of 2025. Delegate entitlement is determined as follows:

Locals with an average membership of 100 or less, 1 delegate;
101-200, 2 delegates; 201-300, 3 delegates; 301-400, 4 delegates;
401-500, 5 delegates; 501-750, 6 delegates; 751-1,000, 7 delegates;
1,001-2,000, 8 delegates; and 2,001-3,000, 10 delegates. Locals
having a membership over 3,000 members are entitled to an
additional delegate for every additional 1,000 members.

“Member” is defined to be one for whom per capita tax shall have been paid to the Federation.

II - Delegate Eligibility

If your local is to participate in the District Caucus election, it must register each delegate on CVENT, with documented proof of election as delegate (as specified above). If your local has already elected its full complement of delegates and their term has not expired, you need only to register all delegates on CVENT and attach the supporting documentation. **If your local has elected delegates in place, but these delegates are less in number than your delegate entitlement, you must hold a delegate nomination/election meeting to either (1) elect additional delegates or (2) vote to authorize the existing delegates to vote the local's full voting strength.**

III - Delegate Nomination/District Caucus

If your local has not already elected its full complement of delegates, it must hold a nomination/election meeting. The Local membership must determine the following:

1. Whether the local will participate in the District Caucus;
2. Whether the local will be represented by delegate(s), alternate delegate(s), **OR** a proxy delegate. All delegates must be elected by name by a secret manual or mail ballot and by plurality vote. Plurality vote simply means that the members receiving the most votes in a delegate election are the winners. For example, if your local has four delegate positions to elect and nine members are nominated, the four members receiving the highest vote counts are the elected delegates and the remaining candidates who receive at least one vote are the alternate delegates. Officers must be elected by majority vote.
3. If the local has validly elected delegates but is entitled to more delegates, the local will issue a notice of nomination and election and then:
 - (a) vote to authorize only its existing delegate(s) to cast all of its votes at the District Caucus in May, 2026; **OR**
 - (b) elect delegates up to its full complement, in addition to the existing delegates.

Each delegate, alternate delegate or proxy delegate must be elected by the membership of the Local they are to represent. Nominations and election of officers and delegates may be held in one meeting. It is also appropriate to hold a separate meeting for nominations and a meeting for elections. If nominations and elections are to be held in the same meeting, a 15-day notice must be **MAILED** to each member's last known home address, indicating the nomination and election date, time and location. The 15-day notice must be dated. The 15-day nomination/election notice can be emailed as an additional notification to the **MAILED** notice, but email alone does not meet the criterion of a 15-day notice.

If nominations and elections are held in separate meetings, a notice of nominations must be given at least 10 days prior to the date set for making nominations. The 10-day notice must be dated. Unlike the 15-day election notice, a nomination notice does not have to be mailed to the local

membership. A nomination notice can be emailed, posted, desk dropped, or mailed, 10 days prior to the meeting. The election meeting must meet the 15-day notice mailing requirement.

Local Presidents of locals governed by the standard AFGE constitution are automatic delegates by virtue of election to their office. Locals not under the standard AFGE constitution must refer to their Local Constitution and By-laws to determine if the local has authorized delegates by virtue of election to office. A copy of the local's constitution must be provided with the local's credentials to identify (a) the local officers designated as delegates by virtue of election to office, and (b) their term of office.

Additionally, the membership should vote whether to fund expenses of the delegate(s) and/or alternate delegate(s) participating in the District Caucus. Delegates and alternate delegates have the right to participate in the District Caucus at their own expense if the local does not fund their expenses.

If your local wishes to be represented at the District Caucus but is unable to send a delegate from its own membership, you may elect a properly elected delegate of another local to represent your local. This is called a proxy delegate. A proxy delegate must either be nominated at a properly noticed nomination meeting by name, or elected by name by your local in a secret ballot election, following proper notice. In other words, you cannot elect to send "a delegate from Local ____." The delegate must be nominated by name or named on the ballot, and the delegate's home local number listed.

In preparing to participate in the District Caucus, please note the following important rules regarding voting strength:

(1) Each delegate is entitled to an equal share of the local's votes, based on the average membership strength for the 12-month period of 2025.

(a) If a local is entitled to one delegate, the full voting strength is cast by that delegate.

(b) If a local is entitled to more than one delegate, the voting strength is divided equally among those properly elected delegates participating in the District Caucus, with any odd votes to be carried by the highest-ranking delegate.

(i) For locals entitled to more than one delegate, whose constitution and bylaws do not provide the local with sufficient delegates by virtue of election to office, the local must conduct a delegate election to fill all remaining delegate positions. If the local fills all delegate positions, then the full membership strength is divided equally among those delegates from that local seated at the District Caucus.

(ii) If a local is entitled to more than one delegate, the local may vote not to conduct a delegate election and instead vote to authorize its existing delegate(s) to cast the full membership strength at the District Caucus. This

vote can only be taken at a delegate election meeting for which a 10-day notice is required. Copies of the meeting notice and meeting minutes must accompany the delegate's registration in CVENT.

(iii) If the local has not elected its full complement of delegates and does not take any action at a properly noticed nomination and/or election meeting to either a) elect additional delegates up to its full complement, or b) authorize the existing delegates to cast the local's full membership strength, the participating delegates can vote only their proportional share of the local's allotment.

(2) A **delegate by virtue of election to office** must provide a copy of the **OFFICER** nomination/election notice and meeting minutes with his/her registration to prove he/she was properly elected as a local **OFFICER** in an office that makes him or her a delegate by virtue of office.

(3) All properly elected delegates of a local have the right to participate in the District Caucus. The local may vote to fund none, one, some, or all of its elected delegates. A properly elected delegate has the right to participate at the District Caucus, even if the local does not fund the expense. Such delegate may attend the District Caucus at his/her own expense.

Enclosures

